

***In the Know....***

***May 17, 2021***

*Northeastern Indiana Association of  
Realtors BOD and MLS BOD Leadership*

**2021 EXECUTIVE BOARD OF DIRECTORS**

Dani Rittermeyer, President

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Mike Patka, Past-President

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260-316-3192

Dawn Miller, Secretary/Treasurer

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260-260-367-1778



**Board of Directors**

Trent Curtis

Kay Kunce

Mark Pontecorvo

Erica Amans

Keith Forbes

Patty Seutter

Amy Demske

Jennifer Streich

**For Association or MLS comments, concerns or complaints, please contact one of your BOD members. They will be happy to assist you.**

**2021 MLS BOARD OF DIRECTORS**

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260-302-1899

**2021**

**MLS Board of  
Directors**

Becky Maldeney

Mark Hansbarger

Trent Curtis

Shala Cook-Hoover

Mike Patka

Patty Seutter

### QUOTE OF THE WEEK:

In the end, we only regret the chances we didn't take.  
- Unknown

## MARK YOUR CALENDARS

**May 20 – Lunch-n-Learn 11:00 – 12:00 Zoom**

**Speaker: Alysson Oliger from DNR**

**Sponsored by Campbell & Fetter Bank**

**For more information see flyer on page 5.**

**Please RSVP at [Niaor1@mchsi.com](mailto:Niaor1@mchsi.com) or 260-347-1593 to receive a zoom meeting link.**

**May 21 – All old NEIAOR documents will be purged from the MLS Documents page. See more details on page 12.**

**May 24 & 25 – CE Class – Zoom – Registration form on page 4.**

**May 31 – Happy Memorial Day! Board Office Closed.**

**June 3 – MLS BOD Meeting 9:00 a.m. Board Office**

**June 4 – Vacation day. Board Office Closed**

**June 8 & 9 – CE Class- Platform TBD**

## MLS SYSTEM CHANGE REQUEST PROCEDURE

If you would like to request a system enhancement on the MLS, please follow the outlined procedure:



- Member calls their local board to report the issue.
- AE will verify the issue.
- AE only can contact IRMLS support to validate the issue.
- Once issue is verified and documented, the enhancement request can go before the local board to consider. If the board supports the request, the AE will send the request to IRMLS support.
- Once IRMLS receives the enhancement request, they will review and determine what the next steps will be.

## MEMBER NEWS:

### **2021 CE Classes Update**

Openings for CE classes on May 24&25 are now available. See information on page 4.

There are also free online classes available thru RECP. Visit RECP.org for more details.

### **RPAC UPDATE:**

**WE ARE NOW TAKING DONATIONS AND  
PLANNING THE EVENT FOR SEPTEMBER  
16!! SEE FLYER ON PAGE 7 FOR DETAILS!!**

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### **MLS Board Openings**

If you would like to have an impact in your association, we invite you to consider joining the MLS board of Directors. We currently have 5 seats available. If you are interested, please contact a member of the board or the board office at [niarol@mchsi.com](mailto:niarol@mchsi.com)



**Jeremy High**  
Mortgage Consultant | [www.bawfg.com](http://www.bawfg.com)  
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260.240.4797  
jhigh@bawfg.com  
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10514 Coldwater Rd, Fort Wayne, IN 46825 | Fax: 260.366.4904

**We are the #1 place to  
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**“Like” us on Facebook  
at Northeastern IN Association  
of REALTORS®!!**

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# UPSTAR 12HR CE **BROKERS & MANAGING BROKERS**

## REGISTRATION FORM

### 12-HOUR CE COURSE - FOR BROKERS & MANAGERS

Indiana licensees must complete 12 hours of approved CE by June 30th every year. (Managing Brokers must have 4 of the 12 hours in an approved management course. This two-day course satisfies Indiana's 12-hour CE requirement for both Brokers & Managing Brokers.)

**Monday, May 24, 2021 - via ZOOM**

UPSTAR | 3403 E. Dupont Road, Fort Wayne, IN

- ☐ The Ins and Outs of New Construction and Updates on Code (2CE) 8 AM–10 AM
- ☐ \*Professionalism and Real Estate (2CE) 10–12 PM  
(\*This class does NOT count toward the NAR Code of Ethics Requirement.)
- ☐ Soooo You Want to be an Investor (2CE) 1–3 PM
- ☐ Till Death Do Us Part (2CE) 3–5 PM

**Tuesday, May 25, 2021 - via ZOOM**

UPSTAR | 3403 E. Dupont Road, Fort Wayne, IN

- ☐ \*\*Hot Topics for Managing Brokers (4CE) 8 AM–12 PM  
(\* This class is for Brokers & Managing Brokers.)

### CLASS FEES:

**ZOOM DEAL!**

**\$50**

**CE PACKAGE**

for UPSTAR & NEIAOR  
REALTOR® Members!



Call Ashley Lanning at UPSTAR, (260) 426-4700, for questions regarding continuing education. All classes are held at the Upstate Alliance of REALTORS® (UPSTAR) office or at a specified offsite location. Pre-registration is encouraged for all continuing education programs shown above. You may register with UPSTAR via phone, or submit this form via email, fax, mail or in-person. Checks, cash, or credit cards (Visa & MasterCard) are accepted. Limited seating is available for walk-ins—taken on a first come, first served basis. **CANCELLATION POLICY:** You must cancel in writing 24 hours in advance to receive a refund.

### REGISTRATION AND PAYMENT *No reservations will be taken without payment.*

**REGISTER ONLINE:** UPSTAR members (only) may register online at [www.UpstarIndiana.com](http://www.UpstarIndiana.com) with a MasterCard or Visa

**REGISTER BY PHONE:** Call the UPSTAR office at (260) 426-4700 with a MasterCard or Visa

**REGISTER VIA THIS FORM:** ☐ VISA ☐ MASTERCARD ☐ CHECK ENCLOSED (Make check payable to UPSTAR)

Submit form via: **MAIL:** 3403 E. Dupont Rd, Fort Wayne, IN 46825 **FAX:** (260) 422-9966 or **EMAIL:** [Ashley@UpstarIndiana.com](mailto:Ashley@UpstarIndiana.com)

Name (Please print): \_\_\_\_\_

NRDS#: \_\_\_\_\_ License#: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Total Payment: \$ \_\_\_\_\_ Check No. (If paying by check) \_\_\_\_\_

#### CREDIT CARD INFORMATION

Name on Card: \_\_\_\_\_ Acct# \_\_\_\_\_

Exp: \_\_\_\_\_ Signature: \_\_\_\_\_

Northeastern Indiana Association of REALTORS®

# Lunch n' Learn All About the Lakes

**Thursday, May 20, 2021**

**Format:** Via Zoom

**Time:** 11AM - 12 PM

**Hosted by:** NEIAOR

521 Professional Way  
Kendallville, Indiana

**RSVP:**

Due to recent COVID-19 restrictions in our area, we will be holding the Lunch n' Learn via Zoom. Please RSVP to [niaor1@mchsi.com](mailto:niaor1@mchsi.com) or 260-347-1593 to receive a Zoom meeting link.

**ATTEND & LEARN:**

Jim Price, Conservation Officer with the Department of Natural Resources, will be speaking to NEIAOR members about lake rights, pier issues, shoreline laws and more.

**Don't miss this informative presentation!**

*Event Sponsored by:*



**Campbell &  
Fetter Bank**  
ESTABLISHED IN 1863





### **RPAC MOMENT**

Please think about what you and/or your office would like to contribute for the silent and live auctions.

**WE ARE TAKING DONATIONS AND PLANNING THE EVENT FOR SEPTEMBER 16!! SEE THE FLYER ON THE NEXT PAGE WITH ALL OF THE DETAILS!**

Auction items can be dropped off at the Board office or contact an RPAC committee person and they will be glad to pick them up.

**Contact:**

Dawn Miller, 260-367-1778

Cyndi Andrew, 260-466-5757

Kelly Grimes, 260-318-1770

Shala Cook-Hoover, 260-463-1111

Dani Rittermeyer, 260-499-1334

Kay Kunce, 260-316-1422

Keith Forbes, 260-318-2788

Patty Suetter 260-302-1899

The Board Office 260-347-1593

Thank you!!



Northeastern Indiana Association of REALTORS®

# 2021 RPAC FUNDRAISER & AUCTION

**AWESOME  
DOOR PRIZES**



RPAC helps us protect our industry. The RPAC objective is to ensure that the individuals who pass the laws, that affect our livelihood, believe in private property rights and the free enterprise system. RPAC is the third largest political advocacy group in the United States.

**Thursday, Sept. 16**  
**11 AM – 1 PM**

**The Woods, Too**

**6500 S 1170 E | Hudson, IN 46747**

**RSVP BY SEPT. 10**

**(260) 347-1593 or [niaor1@mchsi.com](mailto:niaor1@mchsi.com)**

EVENT PARTNERS



Farmers State Bank





## **Board Approves MLS Recommendations**

The Board of Directors of the National Association of REALTORS® today adopted a new MLS policy requiring that the property address for all residential listings filed with the MLS be disclosed and available to MLS participants and subscribers at the time the listing is submitted to the MLS.

Where an address does not exist, a parcel identification number or legal description of the property's location must be filed with the MLS. The change doesn't preclude sellers who need privacy from keeping their address (or entire listing) off of publicly accessible displays of their property.

The board also amended MLS policy to facilitate the display of sales data in non-disclosure areas to allow, at local MLS discretion, the prohibition to display the sold price of a property.





The following list of words used in listingdiv were taken from the NAR.REALTOR site.

**LISTINGDIV FAIR HOUSING WORD LIST**

Able Bodied	Impaired
Adult	Independent Living
Adult Living	Indian
African	Integrated
Aids	Jew
Alcoholics	Jewish
Asian	Jews
Bachelor	Latino
Blacks	Lesbians
Board Approval	Married
Catholic	Membership
Caucasian	Mentally Handicapped
Chicano	Mexican-American
Children	Mormon
Chinese	Mosque
Christian	Nationality
Christians	Newlyweds
Church	Older Person
Crippled	Physically Fit
Deaf	Racial
Drinkers	Religion
Employed	Religious
Empty Nesters	Singles
Ethnic	Spanish
Exclusive Neighborhood	Synagogue
Felons	Temple
Gays	Unemployed
Handicapped	White Only
Healthy	
Heterosexuals	



**ASSURANCE  
TITLE  
COMPANY**



## NEW ERROR FEATURE

We added a new error in Paragon related to the Garage Length and Garage Width fields. If an agent enters a number that is 100 or higher, they will receive an error message upon saving the listing. This will help avoid any issues related to entry of the wrong number. The length and width fields are used to calculate the Garage Sq Ft.

!	Please be sure the Garage Length is correct before submitting.	3804	<input type="checkbox"/> Accept
!	Please be sure the Garage Width is correct before submitting.	3808	<input type="checkbox"/> Accept

## EXPIRING NOTIFICATIONS REVIEW

We recently had a question on renewing multiple saved clients with 1 click. The following is an explanation on why this feature was changed in the 5.81 release in February.

Previous to the 5.81 release, agents could renew more than one prospect at a time. To save time, agents would renew all prospect records even if the prospect was inactive. This created a mountain of inactive records and that began to effect the system response time. Extending the term for active prospects is still very easy but the change needed to be made to renew 1 member at a time due to the systems slowing response time.

- Prospecting -Updates to Expiring Notifications**

To Simplify and improve your experience, the expiring notifications dialog window has been enhanced to include the Contact Name, the Last Accessed and Last Notified Dates. Also included is the ability to enable/disable or extend the notifications for another year with a single click!

**Old**

**View:**

SaveSearchName	ContactName	Notification Subject	Expire Date
Farms for Chloe 555-123-4567	Chloe Neal	Real Estate Listing Notification For Chloe Neal	09/11/2020
Res Inc For Buttercup O'Neal	Buttercup Neal	Activity notification for your Collaboration Center Site	12/31/2020

**New**

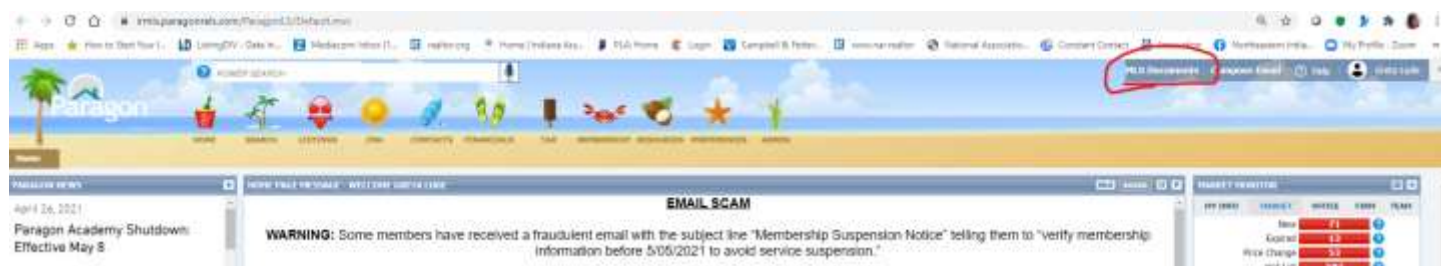
**View:**

Contact	Search Name and Subject	Expire Date	Extend	Last Accessed	Last Notified	Notifications
Betty Buyer	Save Search For Betty Buyer-email notif 2 for Betty	01/08/2021	Extend		12/30/2020	<input checked="" type="checkbox"/>
Betty Buyer	My Farm Area-Betty's Collab Center Updates	01/08/2021	Extend	01/05/2021	01/03/2021	<input checked="" type="checkbox"/>







## NEIAOR DOCUMENT PURGE SCHEDULED FOR MAY 21, 2021

Please be aware that on Friday May 21, 2021, we will purge all old documents that are found on the MLS Documents page. If you would like to have copies of these documents, please log on following the steps below before May 21.

There will also be new documents added in the next few weeks that you will want to be watching for!



### MLS FOLDER

-  **ASSUME IDENTITY - 3 Files**  
*Click the edit icon to add a description*
-  **BBOR - 32 Files**  
Bloomington Board of REALTORS
-  **BED - 18 Files**  
Bedford Board of REALTORS
-  **MEIAR - 15 Files**  
Mid-Eastern Indiana Association of REALTORS
-  **NCIAR - 11 Files**  
North Central Indiana Association of REALTORS
-  **NEIAOR - 15 Files**  
Northeastern Indiana Association of REALTORS



### Power Search Temporarily Disabled

In preparation for the 5.83 release, Power Search servers need updating and to be reindexed. On **Friday, May 21 at 8:30 AM (Central) Power Search will be disabled** and classic search will be enabled and available for use.

After reindexing completes, we will reactivate the Power Search functionality.

*Other features of Paragon are unaffected by this and will continue to function as usual.*